



**INTERNAL QUALITY ASSURANCE CELL**  
**RAMA DEVI WOMEN'S UNIVERSITY, VIDYA VIHAR,**  
Bhubaneswar, Odisha-751022, Ph. No. 0674-2542644,  
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IQAC/.....196...../23

Date.....02/9/23

**NOTICE**

The members of IQAC are allotted the following assignments.

Sl. No.	Assignments	Members	Date of submission
1.	Extended Profile	Dr. Ambika Sankar Mishra	05.09.2023
2.	Scanning of all document under QnM and upload in website in consultation with OIC, Website	Dr. Debabala Swain Dr. Sikha Singh	07.09.2023 onwards
3.	Collection of pending documents under QnM from Departments	Dr. Aliva Mohanty Dr. Biplab Kumar Guru	07.09.2023
4.	Executive Summary	Dr. Sikha Singh Prof. Sasmita Mohanty	07.09.2023
5.	Document collection from Cells and Committees	Dr. Jayashree Jethy Dr. Ambika Sankar Mishra	07.09.2023
6.	Sports related documents (Yoga, Self-Defense, Sports, Games, Gym etc.)	Prof. J. Acharya Ms. Kunmun Behera (Additional)	11.09.2023
7.	Signage (All)	Dr. Sanjay Kumar Raul	07.09.2023
8.	QnM Final List	Dr. Sarita Mishra Dr. Monalisa Mohanty	07.09.2023
9.	Hostel preparedness	Prof. J. Acharya	11.09.2023
10.	IIQA	Dr. Debabala Swain Dr. Sikha Singh	11.09.2023

As directed, the members of IQAC are requested to remain present at IQAC room at 02:00 PM till 06: 00 PM in all working days.

Memo No. IQAC/.....197...../23

Date:.....02/9/23

*S. Mohanty*  
02/09/23  
Director, IQAC

Copy to the Chairman, P.G. Council/ Registrar/ CoF for information & necessary action/  
P.S. to V.C. for kind information of the Hon'ble Vice Chancellor.

*S. Mohanty*  
02/09/23  
Director, IQAC